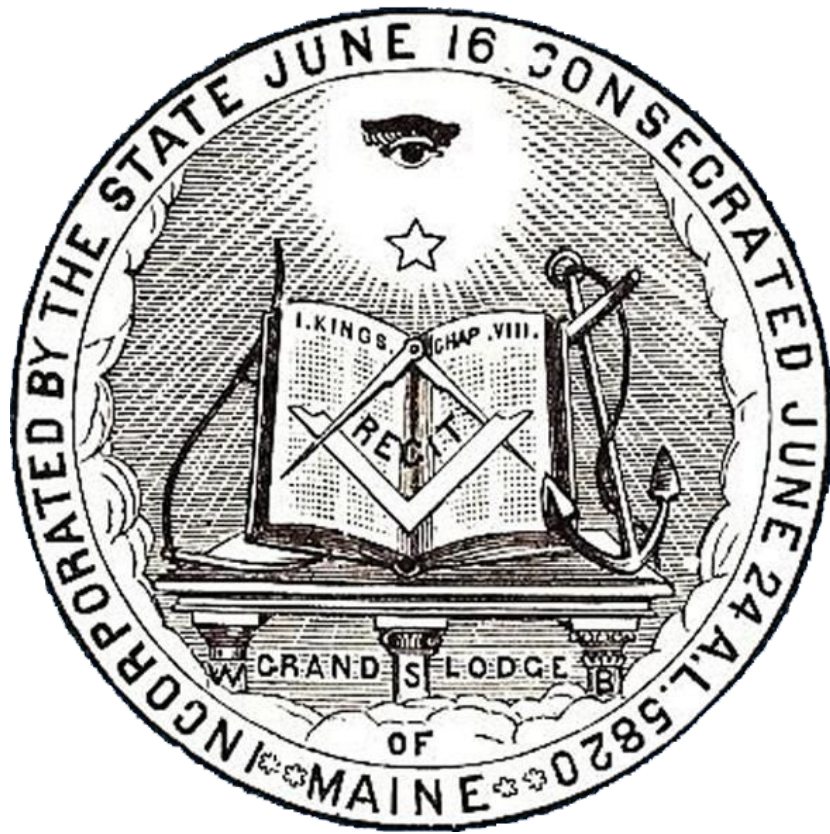


**GRAND LODGE OF MAINE A.F. & A.M.**



**BLUE LODGE DEGREE CHECKLISTS**

REV. 2021

# **GRAND LODGE OF MAINE A.F. & A.M.**

## **Blue Lode Degree Checklists**

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## **Entered Apprentice Checklist Overview**

Working a degree can be a lot of fun and a great experience for you and your officers as well as the Candidate. However, a good time and experience is not a guarantee by simply saying we are going to do it. You need to follow some simple steps to make sure the night goes forward without a hitch. As Master, your time will be much more enjoyable if you know your part well. This will be passed on to your officers and the candidate as they see you talk smoothly without stopping often for prompts or sounding unsure of yourself. The first step is to prepare yourself. Sit down with your Cipher and Maine Masonic text Book and study your part. If you have trouble with words, don't guess or make up something that sounds good, contact a good reliable source from your lodge, your District Ritual Instructor or one of the Lecturers. (If you learn a word wrong it is very hard to learn it right later!) Once you can read through the cipher well, try it a few times without the book. The best way to make sure you have it down is to practice out loud. If you only practice inside your head your own voice can throw you off when you go to say it out loud on the big night. Practice often, you can never have it down too well! The following pages are guidelines for the Entered Apprentice degree. These are things that need to be remembered if you want a smooth flowing degree. Attached to each of these guidelines are checklists you can photocopy for each time you work that particular degree. By having a separate copy for each night, you can literally check off the items as you do them.

## Entered Apprentice Checklist

There are things that must be taken care off now in addition to your speaking part. As Master, the entire night is your responsibility. A week or so before the degree, you will want to:

- Notify the Candidate
  - Tell him the date and time of the degree
  - Let him know if there is a Meal or not and that he is invited
  
- Has someone been designated to:
  - Pick up the Candidate and take him home?
  - Talk with Candidate before the degree (Accepted Candidate)?
  - Prompt for the degree?
  - Recite the Scripture during the circumambulation
  - Work lodge room lights?
  - Do the Lectures? (Have somebody ready and a backup)
  - Do the Charge?
  - Work with the Candidate after the Degree?
  
- Do you feel a Rehearsal is needed?
  - Are you opening in the EA degree?
  - Do Officers know this?
  - Do Officers know their parts?

**On the night of the degree there are a few things that need to be taken care of:**

- Make sure everyone who is supposed to be there is there?
  
- Are Proper Clothes for Candidate in Anteroom?
  - Hoodwink?
  - Cable Tow?
  - Slipper?
  
- Are the following at Master's Station?
  - Working Tools (24 Inch Gauge and Common Gavel)
  - White Apron for Candidate
  - Lesson book, Pollard Plan
  
- Are Candles and Candle Sticks in place?
  - Remember: Red = Senior Warden, White = Master, Blue = Junior Warden
  
- Is the Sharp Instrument handy at the Anteroom door?

## **Fellow Craft Checklist Overview**

Working a degree can be a lot of fun and a great experience for you and your officers as well as the Candidate. However, a good time and experience is not a guarantee by simply saying we are going to do it. You need to follow some simple steps to make sure the night goes forward without a hitch.

As Master, your time will be much more enjoyable if you know your part well. This will be passed on to your officers and the candidate as they see you talk smoothly without stopping often for prompts or sounding unsure of yourself. The first step is to prepare yourself. Sit down with your Cipher and Maine Masonic text Book and study your part. If you have trouble with words don't guess or make up something that sounds good, contact a good reliable source from your lodge, your District Ritual Instructor or one of the Lecturers. (If you learn a word wrong it is very hard to learn it right later!) Once you can read through the cipher well, try it a few times without the book. The best way to make sure you have it down is to practice out loud. If you only practice inside your head your own voice can throw you off when you go to say it out loud on the big night. Practice often, you can never have it down too well! The following pages are guidelines for the Fellow Craft degree. These are things that need to be remembered if you want a smooth flowing degree. Attached to each of these guidelines are checklists you can photocopy for each time you work that particular degree. By having a separate copy for each night, you can literally check off the items as you do them.

## **Fellow Craft Checklist**

There are things that must be taken care off now in addition to your speaking part. As Master, the entire night is your responsibility. A week or so before the degree, you will want to:

- Notify the Candidate
  - Tell him the date and time of the degree
  - Let him know if there is a Meal or not and that he is invited
  
- Has someone been designated to:
  - Pick up the Candidate and take him home?
  - Talk with Candidate before degree (review Entered Apprentice)?
  - Give the Candidate his Lesson?
  - Prompt for the degree?
  - Recite the Scripture during the circumambulation
  - Work lodge room lights?
  - Do the Lectures? (Have somebody ready and a backup)
  - Run slides, if used?
  - Do the Charge?
  - Work with the Candidate after the Degree?
  
- Do you feel a Rehearsal is needed?
  - Are you opening in the EA degree?
  - Do Officers know this?
  - Do Officers know their parts?

**On the night of the degree there are a few things that need to be taken care of:**

- Make sure everyone who is supposed to be there is there?
  
- Are Proper Clothes for Candidate in Anteroom?
  - Hoodwink?
  - Cable Tow?
  - Apron & Slipper?
  
- Are the following at Master's Station?
  - Working Tools (Plumb, Square and Level)
  - Lesson book, Pollard Plan
  
- Is the Square handy at the Anteroom door?

## **Master Mason Checklist Overview**

Working a degree can be a lot of fun and a great experience for you and your officers as well as the Candidate. However, a good time and experience is not a guarantee by simply saying we are going to do it. You need to follow some simple steps to make sure the night goes forward without a hitch.

As Master, your time will be much more enjoyable if you know your part well.

This will be passed on to your officers and the candidate as they see you talk smoothly without stopping often for prompts or sounding unsure of yourself. The first step is to prepare yourself. Sit down with your Cipher and Maine Masonic text Book and study your part. If you have trouble with words don't guess or make up something that sounds good, contact a good reliable source from your lodge, your District Ritual Instructor or one of the Lecturers. (If you learn a word wrong it is very hard to learn it right later!) Once you can read through the cipher well, try it a few times without the book. The best way to make sure you have it down is to practice out loud. If you only practice inside your head your own voice can throw you off when you go to say it out loud on the big night. Practice often, you can never have it down too well!

The following pages are guidelines for the Master Mason degree. These are the things that need to be thought of if you want to have a smooth flowing degree. Attached to each of these guidelines are checklists that you can photocopy for each time you work that particular degree. By having a separate copy for each night, you can literally check off the items as you do them.

## Master Mason Checklist

There are things that must be taken care of now in addition to your speaking part. As Master, the entire night is your responsibility. A week or so before the degree, you will want to:

- Notify the Candidate
  - Tell him the date and time of the degree
  - Let him know if there is a Meal or not and that he is invited
  
- Has someone been designated to:
  - Pick up the Candidate and take him home?
  - Talk with Candidate before degree (review Fellow Craft)?
  - Give the Candidate his Lesson?
  - Prompt for the degree?
  - Recite the Scripture during the circumambulation
  - Work lodge room lights?
  - Be the Speaking FC & Two Non-Speaking FCs?
  - Be the Three Ruffians?
  - Be the Wayfaring Man?
  - Do the Lectures? (Have somebody ready and a backup)
  - Run slides, if used?
  - Do the Charge?
  - Work with the Candidate after the Degree?
  
- Do you feel a Rehearsal is needed?
  - Are you opening in the MM degree?
  - Do Officers know this?
  - Do Officers know their parts?

**On the night of the degree there are a few things that need to be taken care of:**

- Make sure everyone who is supposed to be there is there?
  
- Are Proper Clothes for Candidate in Anteroom?
  - Hoodwink?
  - Cable Tow?
  - Apron?
  
- Are the following at Master's Station?
  - Jewel of Hiram Abiff
  - Working Tools (All Tools including Trowel & Setting Maul)
  - Lesson book, Pollard Plan



- Are the following Tools in place at proper stations?
- Compasses handy at the Anteroom door?
- Trestle Board at JW station
- Bell to ring low twelve
- 24 inch Gauge at First Gate
- Square at Second Gate
- Setting Maul and Canvas at the Third Gate
- Sprig of Acacia at gravesite