

**This comprehensive list is to consistently guide all DDGMs STATEWIDE in their evaluation of a lodge.
Its sole purpose is to assist District and Lodge Officers in their collective efforts to identify areas for
improvement in lodge leadership and operations.**

Lodge:

Leadership and operations – DDGM Rating _____

Needs Improvement (1 – 3)	Average (4 – 7)	Strong (8 – 10)
Conflict apparent among officers / members. Several line officer chairs unfilled and others held by Past Masters	Most officers work well together yet are not clear on their duties and responsibilities	Officers work well together, agree on the vision and priorities; are well grounded on their responsibilities
Officers do not chair various committees while ascending the line	Officers sometimes serve on committees while ascending the line	Officers chair or sit on social, adm. and building committees while ascending line
No meeting agenda; Master always defers to the Secretary	<u>Secretary</u> prepares <u>HIS</u> agenda with minimal input from the Master	<u>Master</u> leads the meeting with <u>HIS</u> agenda developed with the Secretary
No officer meetings	Some officer meetings, often bring up the same issues and deal with near term activities	Regular effective officer meetings All line officers have job descriptions
Unable to have Lodge social and fundraising activities due to the lack of planning or volunteers Many repeat officers.	Struggle to get volunteers for Lodge activities Mostly first time line officers	Ample volunteers for Lodge activities Strong progressive line.
GL / State / IRS reports and bill payments constantly late	GL / State / IRS reports and bill payments sometimes late	GL / IRS reports and bills handled in a timely manner
Never or seldom represented at District officer meetings	Sometimes represented at District officer meetings	Regularly represented at District officer meetings
Lodge meetings and events not added to the District calendar	Some Lodge meetings and events are added to the District calendar	Lodge meetings and events are added to the District calendar
Many officer email addresses have not been added to MORI	Most officer email addresses have been added to MORI	All officer and many member email addresses have been added to MORI
Officers and members do not appear aware of proper Masonic protocol	Officers and members frequently vary from proper Masonic protocol	Strong exemplification of proper Masonic protocol
No incorporated building association for Masonic-owned property or Lodge & building association sharing tax ID		Building Assn is incorporated and has separate Tax ID
Violations of bylaws and Constitution	Most officers are knowledgeable of Constitution and Lodge bylaws. Limited use of MORI	Good officer knowledge of Constitution and Lodge bylaws Lodge uses MORI for monthly reporting and dues processing

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Lodge vision and planning (including Excellence Award) – DDGM Rating _____

Needs Improvement (1 – 3)	Average (4 – 7)	Strong (8 – 10)
<p>Lodge is not pursuing the Excellence Award; has not developed a vision for itself, a self-improvement plan or an activities schedule</p> <p>Lodge essentially runs from meeting to meeting without long-term direction</p> <p>No or minimal financial planning or operating budget</p> <p>The Lodge has not identified opportunities and needs, as well as financial and other threats to long-term Lodge viability</p> <p>The Lodge is not taking advantage of Charitable Foundation grants.</p> <p>Officers are unaware of member interests and District / Grand Lodge assistance and resources available</p> <p>Officers and members do not seek assistance in plotting a course forward</p> <p>Lodge appears unaware of Excellence Award program</p>	<p>Lodge officers prepare and follow a skeletal annual plan (schedule) of activities</p> <p>Periodic officer planning meetings are held</p> <p>Rough annual budget and assessment of future financial needs and risks.</p> <p>The Lodge takes advantage of some Masonic Charitable Foundation grants.</p> <p>Lodge officers and members are interested and willing to invest time and resources to strengthen the Lodge and address its challenges and threats</p> <p>The Lodge is discussing its future as well as options and priorities to add Value to being a member of the Lodge as well as the Lodge being an important part of the community</p> <p>Lodge has done some planning towards Excellence Award</p>	<p>Lodge officers and members have a strong sense of a desired future direction of the Lodge</p> <p>Officer planning meetings are regularly held to schedule activities, assign officer and committee responsibilities</p> <p>Annual Lodge budgeting and financial planning</p> <p>The Lodge has identified financial needs and developed fundraising programs and other financial solutions.</p> <p>The Lodge makes regular use of Charitable Foundation grants</p> <p>Strategies and priorities have been established (with input from the membership) and resources allocated to strengthen multiple aspects of Lodge operations and activities</p> <p>Lodge optimizes participation in District-wide planning and scheduling</p> <p>Lodge is eagerly pursuing the Excellence Award</p>

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Candidate and membership development & retention – DDGM Rating _____

Needs Improvement (1 – 3)	Average (4 – 7)	Strong (8 – 10)
The Lodge does not have an organized approach to attract good men to the Craft	A few Lodge members periodically hold a fellowship night or other membership development activities on a Lodge or District basis, but there is minimal activity to regularly identify and pursue men of good report who might be interested in Masonry	The Lodge regularly holds effective fellowship nights or other membership development activities that involve many Lodge members; potential candidates are invited to suppers, non-ritual educational programs and social events
The Lodge does not assign mentors to candidates and new members	The Lodge has a base-line mentoring program and often takes new Masons to visit other Lodges	The Lodge has an effective mentoring program
Candidates are not told about, encouraged to pursue, or assisted in competing the Masonic Rookie Award	Some candidates pursue the Masonic Rookie Award but more member support needed	Candidates regularly complete the Masonic Rookie Award
Little personal or formal communication with members	Provides some communications with members that do not regularly go to meetings.	Has a regular communications program with all members.
Minimal visitation of shut-in and other non-attending Brethren and widows	Does some shut in and widow visits and maintains contact.	Has a regular program to visit shut-ins and widows.
Does not normally do a comprehensive annual history report.	Does an annual history report and submits it to Grand Lodge but does not provide it to the members.	Does a comprehensive and detailed annual history report and provides it to all members.
The Lodge does not reach out to non-participating members Little outreach before suspending a member for NPD	Officers sometimes reach out to members but not enough done to avoid suspending members for NPD	Active personal outreach to inactive Brethren and those subject to possible suspension

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Fraternal and social programs – DDGM Rating _____

Needs Improvement (1 – 3)	Average (4 – 7)	Strong (8 – 10)
<p>The Lodge is cold and unwelcoming to visitors and even its own Brethren</p> <p>Lodge does not host its own or participate in District fraternal, fundraising and social activities</p> <p>Lodge does not travel as a body to other Lodges and Districts</p> <p>Members tend to think that Masonry is a “a man’s organization” and does not offer programs for ladies, widows and children</p>	<p>The Lodge welcomes visiting Brethren and members enjoy being in each other’s company</p> <p>Officers and members sometimes participate in District activities</p> <p>Lodge members occasionally travel to other Lodges and Districts</p> <p>Lodge occasionally holds a program for ladies, widows or children</p> <p>The lodge hosts at least one family event each year.</p>	<p>The Lodge is known for its strong fraternal relations, its practice of brotherly love and affection Brethren enjoy being in each other’s company</p> <p>Lodge actively helps to plan and participate in District activities</p> <p>Lodge travels as a body to other Lodges and Districts</p> <p>Lodge hosts Table Lodges and other social and fraternal activities</p> <p>The lodge holds multiple family events and has an active program for ladies, widows and children</p>

Community presence and charity – DDGM Rating _____

Needs Improvement (1 – 3)	Average (4 – 7)	Strong (8 – 10)
<p>The community is generally unfamiliar with the presence and activities of the Lodge</p> <p>The Lodge does not participate in community fairs, events</p> <p>Few Members are active in municipal government, public safety, religious and social organizations</p> <p>The Lodge does not involve itself in town activities and does not employ any of the Charitable Foundation grant programs</p> <p>The Lodge does not involve itself in addressing the needs of the community and its citizens</p>	<p>The community is generally aware of the Lodge but does not consider it important to the fabric of society</p> <p>Lodge participates in some community fairs, events</p> <p>Members are active in municipal government, public safety, religious and social organizations</p> <p>The Lodge utilizes Charitable Foundation grant program</p> <p>Lodge assistance is low key and is usually confined to only those associated with the Lodge</p>	<p>The community considers the Lodge as being vital to the fabric of society</p> <p>The Lodge actively participates in community fairs, events</p> <p>Members are active in municipal government, public safety, religious and social organizations</p> <p>The Lodge utilizes multiple (at least two) Charitable Foundation grant programs</p> <p>The Lodge regularly assists people and organizations in need of help and makes the Lodge hall available for other organizations and fundraising efforts</p>